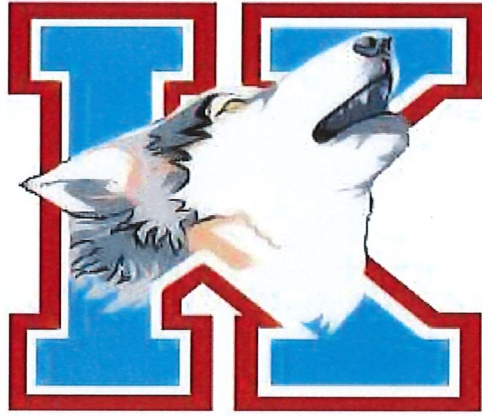


KANE AREA SCHOOL DISTRICT



Health and Safety Plan

Board Version #4 – December 3, 2020

Introduction

The mission of the Kane Area School District is to provide students with an engaging, safe, and challenging learning environment that is shared and valued by all. The COVID-19 pandemic has not altered this undertaking but require a change in tactics as well as a medication of various procedures.

The Pennsylvania Department of Education has required all school districts to complete and publish a Health and Safety Plan before resuming instruction in person. This Plan is developed pursuant to the Guidance for Phased Reopening of Pre-K to 12 Schools and taking into consideration applicable CDC guidance for schools. The decision-making process for closing school temporarily, either at the district or school specific level, will be made in conjunction with the McKean County Health Department, and will be informed by community and school infection rates. In making decisions to close schools for in-person instruction and pursuant to the "Attestation Ensuring Implementation of Mitigation Efforts," during the time that a county within the District's boundaries meets the requirements to be identified as having substantial disease transmission, the District shall comply with the "Recommendations for Pre-K to 12 Schools Following Identification of a Case(s) of COVID-19 " that pertain to time periods of substantial transmission. The Attestation and Recommendations are attached hereto as Appendices to this Plan. County wide school closures will be made at the state level based on metrics developed by the Pennsylvania Department of Health.

Our re-opening plan is focused on a total reopen for all students and staff. Educationally, the importance of in-person instruction cannot be overstated. Various public health and physician groups, such as the American Academy of Pediatrics, have recognized the importance of having students safely return to classrooms this fall. The results of our most recent household survey indicate 80% of district families plan on sending their children for in-person instruction.

While most of our students will return to their classrooms this fall, we understand other students wish to participate in remote learning, due to health or safety concerns. Our school district has worked diligently to ensure all our students will continue to receive an outstanding education whether that be in-person or online.

Kane Area School District is pleased to be able to offer students three education delivery models for the upcoming school year. Parents can choose from the following options:

- ***Full time/5 days per week in-person instruction***- students attend school following our traditional daily schedule with added safety protocols in place.
- ***Kane Area Cyber Academy***- students attend classes online, taught by KASD teachers, through Google Classroom and Google Meet. Both middle and high school students will follow our traditional daily schedule as they log in to class remotely. Elementary students will receive instruction through a blended model that will offer remote learning through live/recorded lessons as well as self-paced learning opportunities.
- ***Kane FLEX program***- students attend school remotely following a self-paced online program. Courses are offered through a partnership with Warren County School District.

It is important to note that KASD's Health and Safety Plan has been developed based on current conditions and it may be modified if conditions, infection data, or rules and regulations so necessitate.

Published guidance issued by federal, state and county agencies may change at any time. The Superintendent is authorized to update this Plan as necessary based on new guidance and requirements and to immediately implement any updates. The updated Plan shall be re-approved by the Board at a subsequent meeting, and the updated Plan shall be provided to PDE.

The Board also understands the importance of providing the Superintendent with the flexibility needed to instruct the students of the District during the COVID-19 pandemic as authorized by:

1. Section 520.1 of the School Code, which allows the KASD to request the use of “temporary provisions” to allow for greater flexibility in the prescribed length of school days, number of days per week or usual hours of classes in times of emergency;
2. Section 1504 of the School Code authorizes the Secretary of Education to approve a school district’s request to shift from 180 days of instruction to 990 hours (secondary) and 900 hours (elementary) of instruction per school year in order to accommodate the implementation of a “meritorious educational program;” and
3. Section 1505 of the School Code authorizes the Secretary of Education, upon his issuance of a health-related emergency declaration, to approve a school district meeting the 180 day of instruction requirement established in Section 1501 of the School Code through the provision of 990 hours of instruction at the secondary level and 900 hours of instruction at the elementary level.

At its August 13, 2020, meeting, the Board approved a Resolution to allow for such flexibility, as deemed necessary by the Superintendent, which is incorporated herein by reference and attached as an Appendix to this Plan. PDE’s Temporary Instructional Time Provisions Form was also approved by the Board at its August 13 2020, meeting and is also attached as an Appendix to this Plan

Health and Safety Planning Committee

Brock Benson	Superintendent of Schools/Pandemic Coordinator
James Fryzlewicz	High School Principal
Todd Stanko	Middle School Principal
Jeannine Kloss	Elementary Principal
Linda Lorenzo	Supervisor of Special Education/Student Services
Jay Israel	Assistant Principal
Jessica Gabriel	Business Manager
Mark Candalor	Technology Director
Todd Fitch	Facilities Manager
Aimee Kemick	School Nurse
Amy Bolts	School Nurse
Michael London	High School Teacher
Rae El Whitman	Middle School Teacher
Robynn Boyer	Elementary School Teacher (3-5)
Tracy Pierson	Elementary School Teacher (K-2)
Jodie Hollingshead	Food Service Manager – Nutrition Group
Kathy Grundstrom	Custodian

Vickie Thompson	High School Secretary
Kathy Counts	KAEA President
William Edgar	Clinical Director - UPMC Kane
Vickie Osmer	Transportation and Benefit Coordinator
Chris Niklaus	Assistant Technology Director

Educational Options and Parent/Guardian Considerations

In order to meet the needs of all students, Kane Area School District will provide three educational delivery options for families: (1) Traditional in-person instruction with added safety measures; (2) Live online instruction from KASD teachers through the Kane Cyber Academy; (3) Flexible learning options through the Kane FLEX program.

This Plan is intended to mitigate the risk of COVID-19 exposure. However, the District cannot eliminate the risk or ensure that a student will not be exposed to COVID-19 while attending school in person. Parents/Guardians must consider their child's, and their family's, unique circumstances (medical and otherwise) and make a determination as to whether or not their child will attend school in person or participate in an online option.

Parents/Guardians are also advised that, in order to protect the health and safety of all students and staff members, each student attending school in person plays an important role by complying with this Plan. Further, parents play an important role in screening their children for symptoms each day before school (which is required); not sending their children to school if they are ill; and educating their children about the importance of adherence to this Plan, practicing good hygiene habits, and practicing habits to prevent the spread of viruses and diseases; and informing the building principal and school nurse if their child is at high risk for severe illness from COVID-19 so that any reasonable accommodations can be put in place based on the recommendations of the student's physician or other medical provider.

Technology Upgrades

Given the uncertainty presented by the spread of COVID-19, KASD will be unveiling a district wide 1 to 1 Chromebook initiative for the 2020-2021 school year. Touch enabled devices will be made available to all students K-1, while students in grades 2-5 will have a Chromebook available for daily use as needed. Students grades 6-12 will be issued a Chromebook at the start of the upcoming school year.

Facilities Cleaning, Sanitizing, Disinfecting and Ventilation

Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, hallways, and transportation)

- High-touch surfaces will be disinfected regularly. Student desks, cafeteria tables, interior handrails, office counters, water fountains, sink handles, and door handles will be cleaned and disinfected no less than once daily. Bathrooms will be cleaned and disinfected throughout the day. Shared equipment such as computers, keyboards, art supplies, tools, playground equipment, and gym equipment shall be limited to the extent feasible and disinfected regularly. New electrostatic disinfectant units have been purchased which allow for more thorough coverage of high-touch areas. Students and staff are encouraged to wash or sanitize hands

before and after using shared equipment and to bring their own water instead of using communal drinking fountains.

- Cleaning and custodial staff will be trained on the most recent CDC cleaning and disinfecting guidelines.
- All custodial cleaning staff will complete a daily checklist for each room and area. Bi-weekly inventory checks along with established re-order points at 50% depletion levels will be initiated.
- To increase air flow and minimize the frequency of cross contamination, classroom doors will remain open, when practical, during the school day. All exterior doors will remain locked following established protocol and screening regulations.
- Classrooms and common areas will be ventilated with additional circulation of outdoor air (weather permitting) using windows, doors

Busing and Transportation

To limit the number of students on buses and other vehicles, parents/guardians are encouraged to transport their children to school or have them walk to school (if feasible based on the distance to the school, weather conditions, etc.).

The following shall be implemented by the District's transportation contractors, who are independent contractors and not employees of the District:

- School buses will be cleaned and disinfected between each run, focusing on high touch areas such as seatbacks, handrails, and windows.
- Buses can operate with a maximum of two students per seat with siblings sitting together whenever possible.
- Stops will be arranged based on location and not necessarily grade level.
- Face coverings are required while on the district transportation.
- Windows down when able to improve circulation and hatches open if possible
- Bus drivers and passengers must wear face coverings while on the bus, in accordance with the Secretary of Health's Order Requiring Universal Face Coverings issued July 1, 2020.
- Students will not be permitted to sit in the front row of the bus.
- At least 6' of social distancing will occur when it is feasible based on the size of the vehicle and the number of persons on the vehicle.
- Any student this is not required to wear a face covering, shall be socially distanced by 6 feet from others (except members of the same household) to the greatest extent feasible.
- Parents, guardians, and caregivers are not permitted on the bus/vehicle, unless required to assist a student with a disability.

Arrival/Dismissal Procedures

Adjustments to the teacher and staff report times will be needed to allow students to go straight to their classrooms, and not congregate, upon arrival at school each morning.

Arrival:

- ✓ Walkers and parent drop off at the schools will occur between 7:35 and 8:00 a.m.

- ✓ Buses will drop off at multiple entrances to help ensure social distancing: MS Doors, EM Doors, HS Main, and HS Café if needed

Dismissal:

- ✓ EM will dismiss at both 2:30 and 2:50, first by bus # from classroom, followed by walkers and parent pickup, and then 2nd bus
- ✓ MS will dismiss at 2:50 first by bus run A from classroom, then walkers, sports and parent pickup, then 2nd bus to café
- ✓ HS will dismiss at 2:45 walkers, student driver's and sports first, followed by bus students to designated pick up area

Social Distancing and Other Safety Protocols

- Classroom seating will be separated to the greatest extent possible. The World Health Organization recommendation of 3' of social distancing space has been shown to reduce infection spread. Classroom configurations will be altered to this end. At least 6' of social distancing will occur when it is feasible based on the size of the classroom and the number of persons required to be in the classroom. Students shall be seated in the same direction (i.e. not face-to-face) to the extent feasible.
- Staff is to maintain 6 feet from other adults to the greatest extent feasible and maintain 6 feet from students when possible and when not disruptive to the educational process. Congregating in shared spaces, such as staff lounge areas, is discouraged.
- Virtual Parent/Teacher meetings and conferences are encouraged, when feasible, to limit the number of parents entering the schools.
- When possible, classes may be held in gyms, auditoriums, other large spaces or outdoors, where physical distancing can be maintained.
- Handwashing continues to be an important practice in preventing the spread of COVID-19. Students will be provided an overview of best hygiene practices and expectations for the school setting. Hygiene practices must be done properly and with soap and water. When soap and water are not available, alcohol-based hand sanitizer (60%+) may be used. All classrooms will be provided with alcohol-based hand sanitizer.
- Students and staff are required to wash/disinfect their hands frequently throughout each school day. Students must wash/disinfect their hands prior to lunch each day.
- Touchless soap and paper towel dispensers will be installed in each elementary classroom

Signage

- The following CDC signs will be posted in each classroom and office: Help Protect Yourself and Others from Covid-19 and Stop the Spread of Germs
- The following CDC signs will be posted at each building entrance: Please Read Before Entering and Stop: Feeling Sick? Stay Home When You Are Sick!
- The following CDC signs will be posted at the entrance to each restroom and the cafeteria: Wash Your Hands, Stop the Spread of Germs and any additional signs from Nutrition Inc.
- The following sign shall be posted at each entrance point to the buildings: Face Covering Required.

Meals/Cafeterias

- At lunch all students will be seated at least 6 feet apart and in a staggered arrangement to avoid "across-the-table" seating
- Students must wear face coverings when walking to and from the cafeteria as well as when getting their food.
- Both students and staff are required to wash hands or use hand sanitizer before and after eating.
- The cafeteria staff will be trained in best practices for food service and safety.
- Grab and Go Breakfast will be served at HS and MS
- Breakfast will be served in the classroom at the EM
- Touchless line – Food Service Staff handles tray, silverware, milk and condiments and will hand complete meal to student.
- Touchless/cashless payment system will be utilized
- Disposable silverware will be utilized
- Plexiglass barriers installed in cafeteria serving lines
- Alternative meal settings may be used in conjunction with cafeterias so that students can be spaced 6 feet apart and remove their face coverings at all locations
- Students are to avoid sharing food, drinks, and utensils.

Adult/Staff Interaction

- Maintain a distance of at least 6 feet from other adults to the maximum extent feasible.
- Maintain at least 6 feet from students, whenever possible and when not disruptive to the educational process.
- Group meetings such as parent-teacher conferences, staff meetings, and curriculum planning will be held virtually to the greatest extent possible.
- Visitors, including parents/guardians are not permitted in areas other than the building offices during the school day.
- Plexiglass will be installed in office reception areas
- Staff members are strongly discouraged from congregating in groups at any point during the school day.

Limitations on Size of Gatherings

The size of school activities and gatherings not related to educational instruction that are held indoors or outdoors are governed by the "ORDER OF THE GOVERNOR OF THE COMMONWEALTH OF PENNSYLVANIA FOR MITIGATION, ENFORCEMENT, AND IMMUNITY PROTECTIONS" issued on November 23, 2020.

Face Coverings

Students, staff, and visitors shall comply with the Updated Order Requiring Universal Face Coverings issued on November 18, 2020, and the associated FAQ's/guidance. For purposes of this Plan, the term "face covering" means a covering of the nose and mouth with material that is secured to the head with

ties, straps, or loops over the ears or is wrapped around the lower face. A “face covering” can be made of a variety of synthetic or natural fabrics, including cotton, silk, or linen. A “face covering” may be factory-made, sewn by hand, or be improvised from household items, including, but not limited to, scarfs, bandanas, t-shirts, sweatshirts, or towels.

For purposes of this Plan, the term an “alternative to a face covering” may include may include a plastic face shield that covers the nose and mouth, extends below the chin and to the ears, and leaves no exposed gap between the forehead and the shield’s headpiece.

A. Face Coverings for School Staff and Visitors

- Face coverings must be worn by all non-students, both staff and visitors (including parents and guardians), while on school property, including during student drop-off and pickup.
- Individuals must wear a face covering unless they have a medical or mental health condition or disability, documented in accordance with the Americans with Disabilities Act, that precludes the wearing of a face covering in school. The District will provide reasonable accommodations to staff members and visitors who have a medical condition, mental health condition, or disability that makes it unreasonable for the person to wear a face covering. Such reasonable Accommodations could include an alternative to a face covering, such as use of a face shield.
- Teach and reinforce use of face coverings among all staff.
- Face coverings may be removed by staff to eat or drink during breaks and lunch periods; however, at those times, at least 6 feet of social distancing must be practiced. Face coverings may also be removed by staff during “face covering breaks,” so long as 6 feet of social distancing is maintained from all others and the break does not last longer than 10 minutes.
- Staff are not required to wear a face covering in situations where wearing a face covering creates an unsafe condition to operate equipment or execute a task.
- Transparent face coverings provide the opportunity for more visual cues and should be considered as an alternative for younger students, students who are deaf and hard of hearing, and their teachers. Individuals who are communicating or seeking to communicate with someone who is hearing impaired or who has another disability, where the ability to see the mouth is essential to communication, are not required to wear a face covering; however, individuals should consider using another type of face covering and increase physical distancing.

B. Face Coverings for Students

- All students must wear a face covering that covers their nose and mouth inside the school and while outside when physical distancing of 6 feet from others that are not a member of his/her household is not feasible.
- Children two years and older are required to wear a face covering unless they have a medical or mental health condition or disability, documented in accordance with Section 504 of the Rehabilitation Act or IDEA, that precludes the wearing of a face covering in school. Accommodations for such students should be made in partnership with the student's health care provider, school nurse, and IEP/504 team. The District's Mask/Face Covering Waiver Request (which is attached as an Appendix to this Plan) must be submitted for any request to waive the face covering requirement. Any student this is not required to wear a face covering and that attends school in person shall be socially distanced by 6 feet from others while in the classroom to the greatest extent feasible and physical barriers (such as Plexiglas)s may also be used for the student. The District will provide reasonable accommodations to students who have a medical condition, mental health condition, or disability that makes it unreasonable for

the student to wear a face covering. Such reasonable Accommodations could include an alternative to a face covering, such as use of a face shield.

- Teach students and families how to properly wear a face covering (cover nose and mouth), to maintain hand hygiene when removing the face covering for meals and physical activity, and how to replace and maintain (washing regularly) a cloth face covering.
- Schools should provide face covering breaks throughout the day. Maintain a distance of at least 6 feet during these face covering breaks. Schools may allow students to remove face coverings when students are:
 - Eating or drinking when spaced at least 6 feet apart.
 - When wearing a face covering creates an unsafe condition in which to operate equipment or execute a task
 - The student is outside during recess or otherwise, with 6 feet of social distancing from others that are not members of his/her household; or
 - The student is actively engaged in a workout or sports competition during physical education class and wearing a face covering would either cause a medical condition, or exacerbate an existing one, including respiratory issues that impede breathing, a mental health condition or a disability. All alternatives to wearing a face covering, including the use of a face shield, should be exhausted before exempting a student. The District will consult with appropriate medical professionals as necessary to determine whether an exemption is warranted.

Additional Considerations for Students and Staff at Higher Risk of Severe Illness

Parents/guardians shall inform the building principal and school nurse if their child is at high risk for severe illness from COVID-19 so that any reasonable accommodations can be put in place based on the recommendations of the student's physician or other medical provider.

Staff at each building shall inform the building principal and school nurse if they are at high risk for severe illness from COVID-10 so that any reasonable accommodations can be put in place based on the recommendations of the staff member's physician or other medical provider. Staff working at Central Office are to inform the school nurse and Superintendent. so that any reasonable accommodations can be put in place based on the recommendations of the staff member's physician or other medical provider.

Reasonable accommodations for those students and staff that are known to be at high risk may include, but are not limited to, 6 feet of social distancing (even if this is not feasible for all persons), the use of a physical barrier, etc. Any reasonable accommodations implemented shall vary from case to case, depending on the person's medical considerations and the advice of his/her physician or other medical provider.

The District has presented all parents/guardians with alternate online options so that a high risk student is not required to attend school in person if his/her parents/guardians do not want him/her to attend school in person due to COVID-19 concerns.

The District shall adhere to the Families First Coronavirus Response Act, Family Medical Leave Act, and any other applicable law or regulation that may govern high risk staff with respect to COVID-19.

Symptom Monitoring

Staying home when sick is one of the most effective ways to minimize the risk of transmission of COVID-19. Both symptom screening and testing are strategies used to identify individuals with COVID-19. The

Staff and children should not come to school and to notify school officials if they become sick with COVID-19 symptoms, test positive for COVID-19, or are exposed to someone with COVID-19 symptoms or to someone with a confirmed or probable case of COVID-19.

Parents/guardians and their children are required to perform a personal health assessment each day before the child goes to the bus stop or school by using the KASD Symptom Screening Tool that is attached as an Appendix to this Plan. If a child exhibits 1 more symptoms identified in Group A of the KASD Symptom Screening Tool, 2 or more symptoms identified in Group B of the KASD Symptom Screening Tool, or is taking a fever reducing medication, the child is to remain home and the parents/guardians/child should consult with their physician or other medical provider regarding when their child can return to school.

Staff members are required to perform a personal health assessment on themselves each day before coming to school by using the KASD Symptom Screening Tool that is attached as an Appendix to this Plan. If a staff member exhibits 1 more symptoms identified in Group A of the KASD Symptom Screening Tool, 2 or more symptoms identified in Group B of the KASD Symptom Screening Tool, or is taking a fever reducing medication, the staff member is directed to stay home and consult with his/her physician or other medical provider regarding when he/she can return to school.

- Any student or staff member who develops the symptoms of COVID-19 while on school premises will be moved to an area isolated from other students/staff.
- Parents or guardians must have an established plan in place to quickly pick up their child when contacted by the school during the school day in the event they were symptomatic.
- Students feeling sick during school will be sent to the nurse for further assessment.
- Students and staff will be treated based on SYMPTOMS not exposure

Additional Resources for students, parents/guardians, and staff

- DOH [Guidance on Home Isolation or Quarantine and Returning to Work](#)
- DOH [PA Health Alert Network \(HAN\) #504](#)
- [CDC guidance on how to safely end home isolation](#)

Responding to Confirmed or Probable Cases

After a Positive Case of COVID-19

[DOH or county and municipal health departments](#) (CMHDs) staff will notify the school entity immediately upon learning that a person with a confirmed or probable case of COVID-19 was present at the school or a school event while infectious. DOH or CMHD staff will assist the school with risk assessment, isolation and quarantine recommendations, and other infection control recommendations. Schools should take every measure to maintain the confidentiality of the affected individual.

It is the responsibility of DOH or CMHD staff to contact a student or staff person with COVID-19, inform close contacts of their possible exposure, and give instructions to those involved, including siblings and other household members, regarding self-quarantine and exclusions. The individual who tested positive will not be identified in communications from DOH or the CMHD to the school community at large but may need to be selectively identified for contact tracing by the DOH or CMHD staff.

Kane Area School District will contact local DOH or CMHD staff before acting in response to a known or suspected communicable disease. Call DOH at 1-877-PA Health (1-877-724-3258); a representative is on-call 24 hours a day. DOH and CMHDs will provide guidance to schools regarding disease information, appropriate letters and communications, identification of high-risk individuals, appropriate action and treatment, and on-going support and assistance.

- If the person is present on school property when DOH or CMHD staff notify the school of the positive case information, the person should immediately, but discreetly, be taken to the COVID-19 related isolation space for pick up (if student) or asked to return home (if staff).
- KASD will contact the DOH or the CMHD for further guidance if a parent/guardian/caregiver notifies the school of potential exposure by a student, staff member, or school visitor.
- The entire building does not need to be evacuated.
- Wait at least 24 hours before cleaning and disinfecting. If not feasible, wait as long as possible. If seven days have passed since the sick individual was in the affected area, cleaning is not needed.
- Close off areas used by the sick person and do not use again before cleaning and disinfecting. Follow [CDC Guidance on Cleaning and Disinfecting](#) protocols.

Contact Tracing

Robust surveillance, case investigation, contact tracing and isolation of positive cases or quarantine of close contacts can slow and stop the transmission of COVID-19. Pennsylvania's public health infrastructure of epidemiologists, community health nurses, and CMHD staff are the backbone of this work. More information on contact tracing and case investigation can be found in [DOH'S Contact Tracing Plan](#).

DOH and its CMHD partners have established procedures for timely communication with Pre-K to12 school entities when there is a probable or positive COVID-19 case. Local DOH staff or the CMHD will notify the school entity and PDE immediately upon learning that someone who tested positive for COVID-19 was present at the school or school event while infectious. DOH or CMHD staff will assist the KASD with risk assessment, isolation and quarantine recommendations, and other infection control recommendations.

DOH or CMHD staff will assist KASD with contact tracing and may request information regarding potential close school contacts from school nurses/health staff. Decisions to track additional health information (i.e., quarantine timeframes) will be made at the local school level.

Take measures that allow for exposed individuals to be more easily traced:

- Use assigned seating for each class when feasible.
- Take attendance for every class and include all individuals (staff and contractors) who were in the classroom.
- Use sign-in sheets for in-person meetings to document staff attendees.
- Keep accurate records of any persons other than students and staff that enter the building, their reason for being there, the locations in the building they visit, and the names of close contacts they visit in the building if possible.

Attendance Policies

Current quarantine guidance for close contacts of persons with COVID-19 may present attendance challenges for students who are quarantined because of a household contact with a case. A "close contact" is defined as either being within approximately 6 feet of a COVID-19 case for 15 or more minutes (close contact can occur while caring for, living with, visiting, or sharing a health care waiting area or room with a COVID-19 case), or having direct contact with infectious secretions of a COVID-19 case (e.g., being coughed on). See the [Department of Health Case versus Contact](#) for more information on these distinctions.

Returning to Pre-K to 12 School

- Staff and students that either stay home or are sent home based on the KASD Symptom Screening Tool should consult with their physician or other medical provider regarding when a student or staff member can return to school.
- Staff or students with symptoms who have had a direct exposure to a person with COVID-19 will be considered probable cases and should remain excluded from school until cleared to return by a medical provider and/or the DOH or the appropriate CMHD.
- A student or staff member who is quarantined following close contact with a positive case may not return to school until the DOH mandated quarantine period is completed and the person has been cleared to return by his/her medical provider. A negative test obtained prior to the end of quarantine does not clear an individual for return. The entire quarantine period must be completed. See CDC guidance on [Quarantine if You Might be Sick](#).
- A student or staff member who tests positive for COVID-19 may not return to school until the DOH mandated isolation period is completed and the person has been cleared to return by his/her medical provider. The entire isolation period must be completed. See CDC guidance on [Quarantine if You Might be Sick](#).

Closing School for In-Person Instruction

The Department of Health will continue to monitor community transmission rates and other surveillance metrics across the commonwealth, including Pre-K to 12 school specific outbreaks of COVID-19. Based on this disease monitoring and surveillance DOH may, in close coordination with PDE, issue guidance related to targeted school closures as part of a wider public health mitigation strategy. In making decisions to close schools for in-person instruction and pursuant to the "Attestation Ensuring Implementation of Mitigation Efforts," during the time that a county within the District's boundaries

meets the requirements to be identified as having substantial disease transmission, the District shall comply with the “Recommendations for Pre-K to 12 Schools Following Identification of a Case(s) of COVID-19 ” that pertain to time periods of substantial transmission.

Discipline

Staff that violate the face covering requirement may be subject to disciplinary procedures consistent with the District’s employee discipline policies, procedures and/or practices.

Students who violate the face covering requirement may be subject to discipline, including expulsion, pursuant to the Insubordination provisions of the District’s Discipline Code/Code of Student Conduct. Students who refuse to wear a face covering without an approved waiver, must be repeatedly reminded to properly wear their face covering or must be repeatedly reminded to put their face covering on will not be permitted to ride the bus or van, and the District will consider the option of the student being transitioned to one of the District’s online options.

Travel Outside of Pennsylvania

Any student or staff member that leaves Pennsylvania and returns to Pennsylvania for a non-exempt reason shall be required provide a negative COVID-19 test or quarantine for 14 days before returning to a school building pursuant to “Order of the Secretary of the Pennsylvania Department of Health for Mitigation Relating to Travel,” which took effect on November 20, 2020

Training

The Superintendent has scheduled, and will continue as necessary to schedule, training for faculty, staff, and transportation contractors on the implementation of this Plan both prior to and after the start of the school year.

Communication with Parents/Guardians

This Plan shall be posted on the District’s website following its approval by the Board. To the extent that the Superintendent has not already done so, he will provide information to parents/guardians regarding the following:

1. This Plan and any pertinent revisions to the Plan.
2. Ways for families to practice safe hygiene in the home.
3. The requirement for parents/guardians to screen their children for symptoms of COVID-19 each day before school and to not send their child to school if he/she is sick.
4. The importance of informing the school nurse and building principal if their child is at high risk of severe illness from COVID-19 so that any reasonable accommodations can be put in place based on the recommendations of the student’s physician or other medical provider.
5. The online educational opportunities that are offered by the District and that may be used by a parent/guardian that has a child at high risk of severe illness from COVID-19 or that does not wish to send his/her daughter for in-person instruction in a school building due to COVID-19 related concerns.

6. The face covering requirements and that students who violate the face covering requirement may be subject to discipline pursuant to the Insubordination provisions of the District's Discipline Code/Code of Student Conduct.

Health and Safety Plan Governing Body Affirmation Statement

Since the Board last approved a Health & Safety Reopening Plan on September 10, 2020, additional legal mandates have occurred, and pertinent guidance has been updated. As directed by Governor Wolf, PDE, and the DOH, the District has already implemented necessary or desired changes based on the additional legal mandates and updated guidance.

This Health and Safety Plan was implemented beginning on August 25, 2020. The Board of Directors/Trustees for **Kane Area School District** authorized this Health and Safety Plan on December 3, 2020

The plan was approved by a vote of:

✓ Yes

 No

Affirmed on: December 3, 2020

By:

Claire Ann Buckley

(Signature of Board President)

Claire Ann Buckley

(Print Name of Board President)

ATTEST:

Chelsea M. Rudolph

(Signature of Board Secretary)

Chelsea M. Rudolph

(Printed Name of Board Secretary)



KASD Symptom Screening Tool

Complete Daily Prior to School/Work*

Employee or Student Name:

Temperature:

Are you/is the student taking any medication to treat or reduce a fever such as Ibuprofen (i.e. Advil, Motrin) or Acetaminophen (Tylenol)?

Are you/is the student experiencing any of the following?

Group A 1 or more symptoms	Group B 2 or more symptoms
<ul style="list-style-type: none"><input type="checkbox"/> New loss of smell (olfactory disorder)<input type="checkbox"/> New loss taste disorder<input type="checkbox"/> *Cough (new uncontrolled cough that causes difficulty breathing, for students with chronic allergic/asthmatic cough, a change in their cough from baseline)<input type="checkbox"/> Shortness of breath<input type="checkbox"/> Difficulty Breathing	<ul style="list-style-type: none"><input type="checkbox"/> Fever<input type="checkbox"/> Chills<input type="checkbox"/> Sudden feeling of cold with shivering and a rise in temperature often with sweating (Rigors)<input type="checkbox"/> Muscle pain (Myalgia)<input type="checkbox"/> Headache<input type="checkbox"/> Sore throat<input type="checkbox"/> Nausea or vomiting<input type="checkbox"/> Diarrhea<input type="checkbox"/> Fatigue<input type="checkbox"/> Runny nose/congestion

Stay home if, you or the student:

- Have **one** or more symptoms in Group A **OR**
- Have **two** or more symptoms in Group B **OR**
- Are taking fever reducing medication.

KASD MASK/FACE COVERINGS WAIVER REQUEST

The Pennsylvania Secretary of Health issued an Order ("Order") on July 1, 2020 which requires individuals, including students in school, to wear face coverings in an effort to curb the spread of COVID-19. Face coverings include both masks and face shields. The Order allows "individuals who cannot wear a mask due to a medical condition, including those with respiratory issues that impeded breathing, mental health condition or disability" to be exempted from the mask-wearing mandate.

The Pennsylvania Department of Education and the Pennsylvania Department of Health subsequently issued guidance clarifying the medical condition/disability exception in schools, stating: "Children two years and older are required to wear a face covering unless they have a medical or mental health condition or disability, documented in accordance with Section 504 of the Rehabilitation Act or IDEA, that precludes the wearing of a face covering in school. Accommodations for such students should be made in partnership with the student's health care provider, school nurse, and IEP/504 team."

I am requesting that my child, _____, be exempted from the mask-wearing requirement because s/he has a medical, mental health condition or disability.

Pursuant to PDE/DOH guidance, one of the following options must be checked:

_____ My child has previously been identified as being eligible for special education services or accommodations under IDEA or Section 504. I understand my child's IEP or 504 Plan will need to be updated to reflect this requested change. I understand the IEP team or 504 team may need me to produce medical or psychological evidence to support my request for this accommodation.

If you have checked this option, please also check one of the additional options below:

_____ I am requesting my child's IEP team or 504 team meet to discuss further accommodations or revisions my child may need related to mask-wearing and/or other pandemic related matters. I understand the District may also request the Team to convene for this purpose.

_____ I am comfortable inserting the necessary revisions to my child's IEP or 504 Plan without convening my child's IEP team or 504 team. I understand the District will issue a revision of the IEP or 504 Plan, with a NOREP or Section 504 prior written notice via mail or email to me.

_____ My child has not previously been identified as eligible pursuant to IDEA or Section 504. I understand my assertion my child has a medical or disabling condition which purportedly necessitates mask-wearing accommodations triggers the "child find" obligations under IDEA or Section 504. I understand I may need to provide evidence of my child's disabling condition and need for accommodations pursuant to the IDEA or Section 504 evaluation process.

SIGNED: _____ DATE _____

Recommendations for Small* (<500 Students) Pre-K to 12 School Buildings Following Identification of a Case(s) of COVID-19

**Kane Area High School*

It is important to note that a significant and/or widespread outbreak may require moving to a more remote-based instructional model more quickly. DOH will provide proactive consultative assistance to school entities should such an outbreak occur.

<u>Level of Community Transmission in the County</u>	<u>Number of Cases of COVID-19 Within a rolling 14-day period:</u>	<u>Number of Cases of COVID-19 Within a rolling 14-day period:</u>	<u>Number of Cases of COVID-19 Within a rolling 14-day period:</u>
	1 student or 1 staff	2-4 students/staff in same school building who are not household contacts	5+ students/staff in same school building
Low	<ul style="list-style-type: none"> School does not need to close Clean area(s) where case spent time Public health staff will direct close contacts to quarantine 	<ul style="list-style-type: none"> Close school(s) for 3-5 days* Clean area(s) where cases spent time Public health staff will direct close contacts to quarantine 	<ul style="list-style-type: none"> Close school(s) for 14 days* Clean entire school(s) Public health staff will direct close contacts to quarantine
Moderate	<ul style="list-style-type: none"> School does not need to close Clean area(s) where case spent time Public health staff will direct close contacts to quarantine 	<ul style="list-style-type: none"> Close school(s) for 3-7 days* Clean area(s) where cases spent time Public health staff will direct close contacts to quarantine 	<ul style="list-style-type: none"> Close school(s) for 14 days* Clean entire school(s) Public health staff will direct close contacts to quarantine
Substantial[†]	<ul style="list-style-type: none"> School should consider altering schedule to 	<ul style="list-style-type: none"> School should consider altering schedule to 	<ul style="list-style-type: none"> School should consider altering schedule to

	<p>significantly decrease number of students on site</p> <ul style="list-style-type: none"> • Clean area(s) where case spent time • Public health staff will direct close contacts to quarantine 	<p>significantly decrease number of students on site</p> <ul style="list-style-type: none"> • Close school(s) for 3-7 days* • Clean area(s) where cases spent time • Public health staff will direct close contacts to quarantine 	<p>significantly decrease number of students on site</p> <ul style="list-style-type: none"> • Close school(s) for 14 days* • Clean entire school • Public health staff will direct close contacts to quarantine
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* If case investigations, contact tracing, and cleaning and disinfecting can be accomplished in a faster time frame, the length of closure time may be shortened.

†DOH and PDE recommend a Full Remote Learning Model for all schools in counties with substantial level of community transmission. Schools that choose to pursue in-person instruction or other models in which school buildings are utilized by students and/or staff should follow the recommendations here.

Recommendations for Medium* (500-900 students) Pre-K to 12 School Buildings Following Identification of a Case(s) of COVID-19

**Kane Area Elementary/Middle*

It is important to note that a significant and/or widespread outbreak may require moving to a more remote-based instructional model more quickly. DOH will provide proactive consultative assistance to school entities should such an outbreak occur.

<u>Level of Community Transmission in the County</u>	<u>Number of Cases of COVID-19 Within a rolling 14-day period:</u>	<u>Number of Cases of COVID-19 Within a rolling 14-day period:</u>	<u>Number of Cases of COVID-19 Within a rolling 14-day period:</u>
	1-3 students or staff	4-6 students/staff in same school building who are not household contacts	7+ students/staff in same school building
Low	<ul style="list-style-type: none"> School does not need to close Clean area(s) where case spent time Public health staff will direct close contacts to quarantine 	<ul style="list-style-type: none"> Close school(s) for 3-5 days* Clean area(s) where cases spent time Public health staff will direct close contacts to quarantine 	<ul style="list-style-type: none"> Close school(s) for 14 days* Clean entire school(s) Public health staff will direct close contacts to quarantine
Moderate	<ul style="list-style-type: none"> School does not need to close Clean area(s) where case spent time Public health staff will direct close contacts to quarantine 	<ul style="list-style-type: none"> Close school(s) for 3-7 days* Clean area(s) where cases spent time Public health staff will direct close contacts to quarantine 	<ul style="list-style-type: none"> Close school(s) for 14 days* Clean entire school(s) Public health staff will direct close contacts to quarantine
Substantial[†]	<ul style="list-style-type: none"> School should consider altering schedule to significantly 	<ul style="list-style-type: none"> School should consider altering schedule to significantly 	<ul style="list-style-type: none"> School should consider altering schedule to significantly

	decrease number of students on site <ul style="list-style-type: none"> • Clean area(s) where case spent time • Public health staff will direct close contacts to quarantine 	decrease number of students on site <ul style="list-style-type: none"> • Close school(s) for 3-7 days* • Clean area(s) where cases spent time • Public health staff will direct close contacts to quarantine 	decrease number of students on site <ul style="list-style-type: none"> • Close school(s) for 14 days* • Clean entire school • Public health staff will direct close contacts to quarantine
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* If case investigations, contact tracing, and cleaning and disinfecting can be accomplished in a faster time frame, the length of closure time may be shortened.

†DOH and PDE recommend a Full Remote Learning Model for all schools in counties with substantial level of community transmission. Schools that choose to pursue in-person instruction or other models in which school buildings are utilized by students and/or staff should follow the recommendations here.

Attestation Ensuring Implementation of Mitigation Efforts

Whereas, the commonwealth is experiencing its highest daily case counts since the beginning of the 2019 novel coronavirus (COVID-19) pandemic, resulting in increased hospitalizations, nearly 10,000 deaths, and heightened risk to the most vulnerable Pennsylvanians;

Whereas, the Wolf Administration has identified new mitigation efforts, including an attestation process for public school entities that elect to continue in-person instruction for students in counties designated as exhibiting "Substantial" transmission of COVID-19 for two or more consecutive weeks based on a disease incidence rate of 100 or more cases per 100,000 residents and/or a polymerase chain reaction (PCR) percent positivity rate of 10 percent or greater;

Whereas, as of November 23, 2020, 59 of Pennsylvania's 67 counties met one or both of these standards;

Whereas, Pennsylvania [recommends that school entities in counties with Substantial disease transmission transition to remote-only instructional models;](#)

Whereas, as of November 20, 2020, many public school entities have exercised their local discretion to continue in-person instruction for all or some students;

Whereas, the resurgence of COVID-19 across the nation, region, and commonwealth requires more consistent and intensive implementation of disease mitigation efforts;

Whereas, these mitigation efforts include an attestation process for any public school entity (a "public school entity" is defined as a school district, intermediate unit, charter school, cyber charter school, or a career and technical education center) that elects to continue in-person instruction as of November 30, 2020 while the county in which it is located is under a Substantial disease transmission designation for at least two consecutive weeks; and

Whereas, this attestation process supplements and does not supplant existing public health guidance issued by the Pennsylvania Department of Health and the Pennsylvania Department of Education;

AND NOW, THEREFORE, the president/chair of the school entity's governing board and chief school administrator, in accordance with the Order of the Secretary of Health dated November 24, 2020, entitled [Order of the Secretary of the Pennsylvania Department of Health Directing Public School Entities in Counties with Substantial Community Transmission to Attest to Health and Safety Protocols](#), attest to one of the following (SELECT ONE OPTION):

☒ All or some of the students within the public school entity are currently receiving in-person instruction and:

1. We have read the [Updated Order of the Secretary of the Pennsylvania Department of Health Requiring Universal Face Coverings](#), effective November 18, 2020, including necessary exceptions and [associated guidance](#), and affirm the public school entity is complying and will continue to comply with and enforce the Updated Order of the Secretary of the Pennsylvania

Department of Health Requiring Universal Face Coverings, including necessary exceptions and associated guidance; and

2. We have read and agree to follow [the Recommendations for Pre-K to 12 Schools Following Identification of a Case\(s\) of COVID-19](#), when cases of COVID-19 occur within the public school entity.

OR

- ☒ The public school entity has transitioned to a fully remote learning model and will continue to use a fully remote learning model until the county (or counties) in which the public school entity is located is no longer experiencing Substantial disease transmission for two consecutive weeks.

*** A public school entity in a county with Substantial level of disease transmission that is currently providing a fully remote learning model and that elects to transfer to in-person instruction must resubmit this attestation prior to providing in-person instruction.

Kane Area School District

(Name of Public School Entity) affirms that it has attached this signed Attestation to its Local Health and Safety Plan (the "Plan") in order to reflect provisions above, and that, by doing so, this attestation becomes part of the Plan and has been or will be fully implemented by November 30, 2020, or three business days after the county in which the public school entity is located has been designated as exhibiting Substantial disease transmission for the first time, should the public school entity in a county with Substantial level of disease transmission for two or more consecutive weeks elect to offer or continue offering in-person instruction for all or some students; and

Further, the Local Health and Safety Plan, inclusive of this attestation, has been posted on the public school entity's publicly accessible website and filed with the Pennsylvania Department of Education by email submission at RA-EDCONTINUITYOFED@pa.gov.

Signed:



(Signature of Governing Board President/Chair)



(Signature of Chief School Administrator)

☒ President, Governing Board

☐ Chair, Governing Board

Claire Ann Buckley

(Printed Name of Governing Board President/Chair)

Chief School Administrator

Brock R. Benson

(Printed Name of Chief School Administrator)

Date Signed: 11/25/20

Date Signed: 11/25/2020