

## **KASD REUNIFICATION PLAN**

In the unlikely event that the Kane Area School District Schools must implement its evacuation and reunification plan due to an emergency, we ask parents/guardians to please be mindful of the following procedures outlined below. The District Administration are committed to ensuring the safety of all of our students, and with your support, we will achieve this goal.

- The KASD will notify parents/guardians of the evacuation and the site for the reunification to take place. Please do not call the school.
- When arriving at the reunification site, follow all directions of public safety officials.
- NO CHILD will be released until Incident Commander has approved dismissal.
- Parent or guardian must present a valid ID and be the child's legal contact in order to sign a child out. No one other than a parent or guardian may pick up the child without previous, written permission.
- After appropriate documentation and sign-out, staff will notify the student holding area and a person will accompany your child to the pick-up location to meet their parent/guardian.
- In the event that a student has been injured or transported to the hospital, the parent/guardian will be accompanied to meet with the Crisis Team and will be assigned a parent support person so that all appropriate information can be given privately.