**Kalani SCC Meeting Minutes of January 20, 2016**

**and Draft Agenda for February 16, 2016 Meeting**

Attendees: Madeline Tom, Schuyler Otani, Koby Yoshimi, Robert Lee, Tracie Kaneko, Mitchell Otani, Kasey Centeio, Jon Johnson, Ken Kajihara

The meeting was called to order by Chairperson Robert Lee at 4:10 p.m. The minutes of the November 24, 2015 meeting were approved with revisions, including correcting typographical errors and deletion of New Business time A. f(3) regarding fund raising activities.

Old Business

1. Financial Plan Update – Mr. Otani reported that the financial plan component was approved by the complex area superintendent and that he will be meeting with district staff to work on the posting of positions for the coming school year. He also noted that work on the academic plan component will begin on February 5, 2016.
2. Upcoming Assessments – The ACT will be held on March 1, 2016 for grades 9-11 and on the same day there will be mandatory graduation practice for the seniors.
3. SCC Support of Athletics Fee – Mr. Otani that the ombudsman was given the requested fee-related information and that the school is waiting for a response.

New Business

1. Role Group Participation for Accreditation – Mr. Otani asked that SCC members look for parent volunteers to attend remaining SCC meetings and to prepare to participate in accreditation meetings in SY 2016-17. The school has good representation with other stakeholder groups.
2. Mr. Otani introduced student Koby Yoshimi, who attended on behalf of the student association. The association will be represented at all future SCC meetings.

Member Comments

1. Tracie reported that the counseling department has a Kapiolani Community College presentation coming up and is also scheduling career speakers in a variety of occupational areas. She also asked if members knew of any prospective career speakers. If so, please let her know. Scheduling would be arranged at the convenience and availability of the speaker.
2. KC shared that the custodial crew is striving to keep the campus looking nice for the school and for the community, in spite of challenges with the weather and equipment.
3. Robert noted that there is still work to be done with the posting of game schedules. For example, inaccurate information on the athletics website has inconvenienced friends and supporters with budgeting time to attend games. Ken suggested that all parents and students be informed at the mandatory athletics meetings at the beginning of the sports seasons that maintaining game schedules is the responsibility of the coach, and that coaches need parents to help with updating changes.
4. Mr. Otani shared news that Running Start enrollment is up and we can expect to have two classes at Kalani next year (Psychology 100 and History 151). These are dual credit and satisfy high school and college requirements. Two Kalani students did well in the recent PSAT and the school is looking to provide paid (minimum wage) hospitality industry work experiences for non-diploma students in the coming school year. Kalani continues to look for and take advantage of programs that benefit students at little or no cost to the school.

Setting Time and Date of Next Meeting

The next meeting will be held on Tuesday, February 16, 2016 at 4:00 p.m. in the administration conference room.

Adjournment

The meeting was adjourned at 4:50 p.m.

Respectfully submitted,

Ken Kajihara

**DRAFT AGENDA for February 16, 2016 Meeting**

1. Call to Order
2. Approval of Minutes of January 20, 2016
3. New Business
   1. Academic Plan Update
   2. Other New Business
4. Member Comments
5. Setting Time and Date of Next Meeting
6. Adjournment