2016 Rebel Street

Your address goes here

Note—it is only appropriate to use the first person pronoun “I” when writing a personal piece such as this proposal letter

Adams, MN 55909

Note—write out the date; **NO** superscript (2nd) for date

February 2, 2016

Mrs. Paula Mortenson

Your teacher’s name goes here, and their (school) address; superscript is okay here, following the street number

Southland High School

200 Water Street NW

Adams, MN 55909

The addressee's name is followed by a colon ( : )

Dear Mrs. Mortenson:

I chose to do journalism as my senior project; specifically, newspaper writing. Writing is something I enjoy doing in my free time and at school. I like finding the right words to express my feelings on paper and seeing how people react to my thoughts when I write. Therefore, I joined the ZED creative writing contest twice, once in eighth grade, and again as a senior, getting honorable mention both times. This is when I realized that writing for the *Monitor Review* was a good idea for my senior project.

In my research paper, I want to find out how newspaper writing began and how newspaper writing styles have changed over the years. I want to use encyclopedias and books for most of my information because they are the most accurate sources. Online sources will also be used if I can find accurate and reliable information on them. I am also going to interview my mentor from the *Monitor Review* because he will have valuable information crucial to my research paper.

Since my paper will focus on newspaper writing, I am planning on writing for the local newspaper. Then, I will put together a book to display the articles that I have written. Cost is not really a factor in my project at this time, except for the cost of ink and computer paper. Right now, I really can’t estimate the hours all this will take; perfection is vital in my articles.

Plagiarism will have no part in my project. I want the project to reflect my skills and knowledge, not someone else’s. Plagiarism is for lazy people and that is definitely not me. I know how much hard work goes into writing and I will not take credit for someone else’s hard work. I’m going to do this project my way and the right way. I have gotten this far on my own, so this will be a piece of cake. I realize that if I plagiarize, I will not graduate, and I’m going to earn my graduation.

Note—use block format; do not indent paragraphs

“Sincerely” is followed by a comma ( , )

Sincerely,

Note—there are three spaces between “Sincerely” and your typed name; this is room for your signature

Theresa Olson