



INDEPENDENT SCHOOL DISTRICT 2142

ST. LOUIS COUNTY SCHOOLS

The District Scoop

St. Louis County Schools' Staff Monthly Newsletter

In case you missed it!

With the upcoming winter break (No school December 20th – December 31st, 2021), please ensure your *purple* vouchers reach the District Office Payroll Department by Friday, December 17th to ensure timely processing for the December 31st payroll.

JOB OPPORTUNITIES

Apply @ www.isd2142.net

- Bus and Van Driver On Call Subs Needed! Wanna Drive? Refer a friend today! Free training available!
Van \$16.34/hr
Bus \$115/day
- Custodial opportunities are available at South Ridge School, Monday-Friday
- Early Childhood ECFE and Preschool openings available! Hours and days vary! Preschool Paraprofessional openings available at South Ridge.
- Food Service opportunity available at South Ridge School Monday – Friday 10 a.m.-2 p.m. \$14.72-\$16.92/hr.
- Paraprofessional Opportunities at CH, NER, NW & TS. \$16.35-\$19.42/hr
- Substitute Paraprofessional and Teacher opportunities are available across our district. Please visit teachersoncall.com if you or someone you know would be interested in subbing.

ISD2142 is an equal opportunity employer

HR METRICS

New Hire Announcements

Welcome to our new hires! We have new faces in our Community Education, Custodial, Teaching, Transportation, Paraprofessional and Student Check & Connect departments. We're excited to welcome everyone and thank you for joining our team this school year!

A FEW QUICK UPDATES

Teachers On Call Zoom Presentation will be available Tuesday, January 11th at 12 p.m. and Tuesday, January 18th at 6 p.m. via Zoom. This is an opportunity for you or someone you know to get direct help from a TOC recruiter regarding your employment application questions. If you'd like to get signed up for the zoom meeting, or if you have questions about the meeting, feel welcome to contact Amber at amber.valrie@teachersoncall.com or her direct line at 952.223.8358.

Address Change? If you've had recent changes to your contact information or address, please share your new information on our "Change of Address" form and email or fax this to our district's payroll office. The form can be accessed on our website under "Staff Resources". This helps our district ensure that your important mailings get sent to you, such as W-2s, payroll and benefits information.

It's that time of year the end of 2021 is coming! Reminder to all staff that W-2's are available online through your ESS Portal. If you haven't consented to receive your W-2 online, you can do so by logging in to your ESS portal, then go to Payroll Items/W-2. You will be presented with a Notice and Consent form to receive your W-2 electronically. The employees that consent to online W-2's will be able to receive and print the 2021 Form W-2 before the paper copy is available. You wouldn't have to wait for it to be mailed to you. If you do not consent, you will receive a paper copy as you have in the past. Carol Spragg in payroll will send a reminder email to all staff when the electronic W-2's become available.

Our next Paraprofessional training date for the Parapro Exam is December 17th starting 8:30 a.m. – 4 p.m. via Zoom. If you or someone you know is studying for the Parapro Praxis test, take advantage of signing up for this instructor led study session. Contact Meredith Carter to sign up for this month's training session.

MONTHLY DEPARTMENT SHOWCASE



Caitlin Swazey

Transportation Assistant

Kay Cornelius

Transportation Director

DISTRICT TRANSPORTATION SERVICES This month we'd like to showcase our district's Transportation Department! Our district operates a fleet of more than 100 buses and vans for transporting students. Our Transportation Department ensures that students have a safe transportation environment to and from school. District wide we have over 50 routes that run weekdays, and we have an amazing group of drivers and staff that have helped to keep things running smoothly for our schools during the pandemic and national driver shortage.

Kay Cornelius (Transportation Director) and Caitlin Swazey (Transportation Assistant) handle the day to day operations such as routing, vehicle maintenance, safety training, record retention, as well as keeping our district's transportation in compliance with federal laws and regulations. Kay brings many years of experience to the department as a school bus driver for 16 years and a Director in her current role for 7 years. Caitlin brings her educational background to the Transportation Department of 4 years in the classroom teaching and 8 years in public education.

*"Don't be pushed around by
the fears in your mind. Be led
by the dreams in your heart."*

- Roy. T. Bennett

Comments, Questions, Ideas?

Have some ideas or feedback you want to share with us about the newsletter? Send a note to mcarter@isd2142.k12.mn.us

Thank you!