WELLNESS AND SAFETY COMMITTEE
May 31, 2022
MINUTES

Present: Helen Fisk (Director), Melissa Storbakken (Assistant Director), Brandon Krosch (Building and Grounds), Katie Johnson (Counselor), Matt Lang (PE teacher), Emma Frey (PE teacher)

1. Meeting began at 2;50 p.m.
2. The committee reviewed the minutes from the 10/5/21 meeting
3. The committee discussed the progress on goals set for the FY22 school year

Goal for 2021-2022	**Measurement/ Process**	**Person Responsible**	**Progress**
Apply for FFVG	Grant received	Helen Fisk	Done
Include fruit and vegetable information in newsletters	Sent home with newsletter	Helen Fisk	Done
Have field day in spring. Consider fall field day for next year.	Event held	Tim Heifort and Matt Lang	Done
Practice emergency scenarios at twice a year; do one during workshop and one during spring break	Track how often done at staff meetings	Helen Fisk	Partially done One done during August workshop
Administer trust survey for students during the school year – late October	Teachers will share results with admin	Helen Fisk/Grade level coordinators	Done
Administer student engagement survey – second week in NOvember	Teachers will share results with admin	Helen Fisk /Grade level coordinators	Done
Develop new pandemic protocols for face coverings, physical distancing, contract tracing, quarantining, COVID-19 testing	Admin will develop with board approval and committee help as needed	Administrative Team	Done
Implement everyday PE classes	Admin will assess staffing and space needs	Administrative team	Done

Evaluate grate north of playground area for safety (sewer grate)	Brandon will look at ASAP	Brandon Krosch	Done Grate can't be moved – no problems so far
Provide information for parents re social media (on website and newsletter) Perhaps include information TikTok challenges	Katie will look into resources for the website and for newsletters	Helen Fisk and Katie Johnson	Done Katie has provided resources last year – will send out again
Create SEL Plan for staff and students for fall of FY22	Katie will develop with admin team	Katie Johnson/Administration	Done August workshops
Improve HVAC system	Purchase and install ionizers	Brandon Krosch	Done In process
Improve lighting in west parking lot	Lighting installed	Brandon Krosch	Done In process
Include nutrition education information in curriculum documents	Scope and sequence for nutrition available	Melissa Storbakken	Not done
Solicit ideas from faculty about other wellness ideas	TBD	Helen Fisk	Not done
Solicit Food Service Bids	Contract with food service company	Helen Fisk	Done New Company Done Right
Improve grass area that gym uses	Remove metal, fill dips in grass	Brandon Krosch	In process

Goal for 2021-2022	**Measurement/ Process**	**Person Responsible**	**22-23 Goals**
Apply for FFVG	Grant received	Helen Fisk	Grant applied for in May 22

Include fruit and vegetable information in newsletters	Sent home with newsletter	Helen Fisk	
Include fruit and vegetable information as part of morning announcements	Included with morning announcements	Helen Fisk	
Hold Winter Olympics - February	Event held	Admin with Global Action team	
Hold Spring field day	Event held	PE teachers	
Practice emergency scenarios at twice a year; do one during workshop and one during spring break	Track how often done at staff meetings	Helen Fisk	
Administer trust survey for students during the school year – late October	Teachers will share results with admin	Helen Fisk/Grade level coordinators	
Administer student engagement survey – second week in N0vember	Teachers will share results with admin	Helen Fisk /Grade level coordinators	
Improve Door Security • Keep door locked during morning entrance – add 2nd person • Remind K-2 to send students to the office for appointments • Remind staff to stop strangers	Strangers kept out of building	Helen Fisk/Brandon Krosch/Office staff	
Have staff wear ID badges	Track noncompliance issues	Helen Fisk/ all staff	
PE on PD days	Track occurances	Helen Fisk/PE staff	
Develop new pandemic protocols for face coverings, physical distancing, contract tracing, quarantining, COVID-19 testing	Admin will develop with board approval and committee help as needed	Administrative Team	

Social Media Provide information for parents re social media (on website and newsletter) Parents meetings for 6-8 in person Add additional social media to social skills in K-5	Katie will look into resources for the website and for newsletters Katie will review K-5 curriculum Admin work with 6/7/8 for better social media plan for middle school	Admin Katie Johnson MS teacher	
Require teachers to use online SS curriculum on a regular basis	Track curriculum use	Assistant Directors	
Create SEL Plan for staff and students for BTS workshop and after winter break	Katie will develop with admin team	Katie Johnson/Administration	
Include nutrition education information in curriculum documents	Scope and sequence for nutrition available	Melissa Storbakken	
Solicit ideas from faculty about other wellness ideas	TBD	Helen Fisk	
Improve grass area that gym uses	Remove metal, fill dips in grass	Brandon Krosch	
Basketball pole safety	Put snow fence up so students can't sled into the pole	Brandon Krosch	
Choking training during BTS workshop for all staff	Training occurred	Ginger Hao, school nurse Helen Fisk	
1st Aid training for PE, Office, Admin, Brandon, Katie, building sub	Training occurred	Helen FIsk	

Add list of trained first aid responders next to phones in classrooms	Signs posted	Helen Fisk	
CPI Training in addition to SPED – Admin, 6-8, Brandon, sub, Katie, PE	Training completed	Helen Fisk	
Diabetes training – all paras, office staff, admin	Training completed	Helen Fisk Ginger Hao	

4. Set future meeting dates – The committee will meet again on Monday, September 19, 2022 and Monday, May22, 2023

5. Adjournment