

DIVINE MERCY Catholic Schools www.dmcs.cc • PrK-Gr 5 Catholic School of Faribault



English -

The Catholic Schools of Faribault is pleased to announce that, through our partnership with FACTS, we have upgraded our enrollment and tuition payment systems into one family portal starting with the 2021-2022 school year. Due to this transition, all families will now access their FACTS Payment Plan and enrollment information through their FACTS Family Online account. Use the same username (usually your full email address) and password you used to enroll/re-enroll your student(s) to click on the link below to log in. Once logged in, you can click on the Financial section to see your balance and billing information.

To access this login, go to https://FCS-MN.client.renweb.com/pw/

- Enter the Username and Password you used for enrollment/reenrollment and click Log In.
- If this is your first time logging in on this link and get an error message, click on Create New Family Portal Account to get started.
- Use the Username used for enrollment (usually your full email address). Wait for the system to send you an email to set up your password.
- When you get the email (it may take up to 5 minutes to arrive in your inbox), retype the password you used previously in both boxes to set up your password.
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 on the top of the screen, go back to the

Create New Family Portal Account

Powered by FACTS Student Information System |

A Log In

District Code:

Username

Password:

LOG IN

Forgot Username / Password?

Parent O Student O Staff

- When you see the confirmation of your password "change" on the top of the screen, go back to the main log in page and log in.
- You can also click the **Forgot Username / Password?** link if you don't remember your password and wish to set up a new one.
- If all this fails, contact Kris or Lisa at BA (507-334-3948) and we will manually reset your password from the admin side.

If successful, you should see the screen below:

